



CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION SPECIFICATION	
POSITION TITLE:	06/2016 - Research Analyst
DEPARTMENT:	Economics Research and Statistics Department
WORK UNIT:	Research
REPORTS TO:	Senior Research Analyst
RESPONSIBLE FOR:	
GRADE:	3.2
BASE SALARY RANGE:	\$69,056.00 - \$99,268
ESSENTIAL QUALIFICATION:	A Bachelor's degree or Honors Degree in Economics is strongly preferred. A solid record of academic success would be an advantage.
ESSENTIAL EXPERIENCE:	<ul style="list-style-type: none">• Minimum of 1-2 years' of experience in conducting research and data analysis.
ESSENTIAL PERSONAL ATTRIBUTES:	<ul style="list-style-type: none">• Ability to handle sensitive and confidential information
ESSENTIAL TECHNICAL COMPETENCIES	<ul style="list-style-type: none">• Exceptional strong analytical skills in written economic reports.• Good negotiation and presentation skills with an ability to present a convincing picture.• Ability to work collaboratively with colleagues to achieve the banks goals.• Ability to conduct economic research for the bank's purpose.• Ability to use Microsoft Word, Excel and Econometrics software such as Eviews.• Ability to develop research methodologies and techniques.
ESSENTIAL BEHAVIOURAL COMPETENCIES	<ul style="list-style-type: none">• Ability to work collaboratively with colleagues to achieve the department and the bank's goals.

JOB DESCRIPTION

JOB SCOPE AND PURPOSE	The Research Analyst will be part of the growing team within the Economics, Research and Statistics Department playing a critical role
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	in providing research, statistical, analytical, forecasting and special research project support as assigned.
KEY RESULT AREAS	<p>3.1 Assist the Senior Analyst to perform the functions of the Research Unit.</p> <p>3.2 Knowledge of research principles, practices, and methodologies.</p> <p>3.3 Monitor and forecast the key global economic trends and their impacts on the domestic economy.</p> <p>3.4 Possess excellent research and analytical skills with an ability to translate data into well-written reports.</p> <p>3.5 Have strong communication skills in collecting information, interpreting data, and presenting of results.</p> <p>3.6 Assist in the drafting of the various economic reports, research trainings and seminars to appropriate standards.</p> <p>3.7 High proficiency in statistical and database software packages such as Eviews, excel, word and power point.</p> <p>3.8 Perform the responsibilities of the Senior Analyst in his/her absence.</p> <p>3.9 Able to work independently and as part of a team.</p>

HOW TO APPLY

To apply for the position, please submit the following:

- (1) An introductory cover letter
- (2) A completed Recruitment Application Form (available on CBSI website and at the CBSI Head Office at Mud Alley Avenue)
- (3) A current Resume or Curriculum Vitae
- (4) Two Reference Letters
- (5) Certificated copies of academic qualifications and transcripts.

All applications are to be addressed to:

The Secretary
Central Bank of Solomon Islands
P O Box 634
Honiara, Solomon Islands

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively applications can be submitted by email to: jnimae@cbsi.com.sb copied to rsulu@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS - Friday 16th December 2016

For further enquiries, please visit the CBSI website at <http://www.cbsi.com.sb/> or email info@cbsi.com.sb for information pertaining to the position or call in at the CBSI Head Office at Mud Allay Avenue. For more enquiries please call the Human Resource Office on telephone 21791, Ext. 221 or 211 or email jnimae@cbsi.com or rsulu@cbsi.com.