CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION SPECIFICATION	
POSITION TITLE:	Computer Programmer
REFERENCE NO.:	01/2019
DEPARTMENT:	Information and Communication Technology Department (ICTD)
WORK UNIT:	Software Unit
REPORTS TO:	Senior Analysts & Programmer
GRADE:	3.1
BASE SALARY RANGE:	SBD$63,946.93 - $92,698.85 per annum
ESSENTIAL QUALIFICATION:	• A Bachelor Degree in Computing Science and Information Systems from a recognized institution.
ESSENTIAL EXPERIENCE:	• Two or more years' experience in computer programming and IT support.
ESSENTIAL PERSONAL ATTRIBUTES:	• Willingness to work in a team environment • Time conscious and is flexible and willing to work after hours when required to meet deadlines; • Can work under minimal supervision. • Possess professional work ethics • Demonstrate self-discipline
ESSENTIAL TECHNICAL COMPETENCIES	• In-depth knowledge and understanding of software including website and application development. • Some knowledge, understanding and specific experience with NET development, ASP NET MVC, Client-Side Web Development Technologies such as HTML, CSS, JavaScript, JQuery and Bootstrap, Databases such as Microsoft SQL Server, MySQL and Microsoft Access. • Experience in working with Content Management Systems (CMS) such as WordPress, Joomla and other CMS.
ESSENTIAL BEHAVIOURAL COMPETENCIES	• Can work under pressure without compromising quality of work output • Be a team player and be able to work well with ICTD team and other CBSI officers • Punctual/good time keeper • Trustworthy and of a good behavior character • Be able to handle multi-task under pressure
JOB DESCRIPTION	
JOB SCOPE AND PURPOSE	• To develop, maintain, test, and correct solutions on the bank's computer programs or software applications. • Provide technical support and conduct training for users on the Bank's software applications

MAIN RESPONSIBILITIES	• Implement and provide correct and working solution on the approved changes or enhancements to existing databases and applications.
	• Documentation of in-house developed application requirements and manuals
	• Work with Senior Analyst and Programmer on software development processes on the approved applications
	• Conduct user trainings for the bank's staff on the required office and applications software.
	• Work with the developer team on designing of new or enhanced financial and management reports as and when required by the bank.
	• Troubleshooting bank's software issues.
	• Work with Senior Analyst & Programmer on designing and implementation of upgraded and approved changes to the bank's website.
	• Work with the Communication team in monitoring and updating of bank's official website.
	• Report findings or progresses on the assigned activities during IT Meetings
	• Perform other duties as may be required from time to time by the Senior Analyst & Programmer and department management.

HOW TO APPLY

To apply for the position, you will need to submit the following:

(1) An introductory cover letter
(2) A completed Recruitment Application Form (available on CBSI website and at the CBSI Head Office at Mud Alley Avenue)
(3) A current Resume or Curriculum Vitae
(4) Two Reference Letters
(5) Certificated copies of academic qualifications and transcripts.

All applications are to be addressed to:

    The Secretary
    Central Bank of Solomon Islands
    P O Box 634
    Honiara, Solomon Islands

    Attention: Vacancy No. 1/2019

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively applications can be submitted by email to: jfagasi@cbsi.com.sb copied to adentana@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS - Monday 11ᵗʰ March 2019

For further enquiries, please visit the CBSI website at http://www.cbsi.com.sb/ or email info@cbsi.com.sb for information pertaining to the position or call in at the CBSI Head Office at Mud Allay Avenue. For more enquiries please call the Human Resource Office on telephone 21791or email jfagasi@cbsi.com.sb or adentana@cbsi.com.sb