



**CENTRAL BANK OF SOLOMON ISLANDS**

**APPLICANT INFORMATION PACKAGE**

<b>POSITION SPECIFICATION</b>	
<b>POSITION TITLE:</b>	Research Analyst – Monetary Policy
<b>VACANCY REF NO.:</b>	01/2020
<b>DEPARTMENT:</b>	Economics Research and Statistics Department
<b>WORK UNIT:</b>	Monetary Policy
<b>REPORTS TO:</b>	Senior Analyst – Monetary Policy
<b>RESPONSIBLE FOR:</b>	
<b>GRADE:</b>	3.2
<b>BASE SALARY RANGE:</b>	\$106,594.94 - \$122,815.91
<b>ESSENTIAL QUALIFICATION:</b>	Tertiary qualification in Economics, Research, Statistics or related field
<b>ESSENTIAL EXPERIENCE:</b>	Work experience in data analysis is essential
<b>ESSENTIAL PERSONAL ATTRIBUTES:</b>	Ability to handle sensitive and confidential information
<b>ESSENTIAL TECHNICAL COMPETENCIES</b>	<ul style="list-style-type: none"><li>• Exceptional statistical skills that ensure Monetary statistics meet international quality standards</li><li>• Good analytical skills to write well written reports</li><li>• Excellent communication skills, both written and oral.</li><li>• Ability to conduct statistical and economic analysis for the bank's purpose.</li><li>• Ability to use Microsoft Word, Excel and Econometrics software such as Eviews and STATA</li><li>• Ability to develop and utilize statistical methodologies and techniques that enhances productivity</li></ul>
<b>ESSENTIAL BEHAVIOURAL COMPETENCIES</b>	Ability to work collaboratively with colleagues to achieve the department and banks goals.

<b>JOB DESCRIPTION</b>	
<b>JOB SCOPE AND PURPOSE</b>	Responsible for the collating and compiling of all data from other ERSD units for the monitoring of monetary aggregates and related monetary policy analysis. The officer will also be responsible for all inflation forecasting
<b>KEY RESULT AREAS</b>	3.1 Assist the Senior Analyst to perform the functions of the Monetary Policy and Research Unit. 3.2 Monitor and forecast domestic or consumer prices 3.3 Compile Bokolo bills auctions and related Monetary Policy data and produce report to management on a monthly basis 3.4 Compile data for Monetary Policy Stance and other key monetary indicators 3.5 Assist the Senior Analyst in monitoring monetary aggregates and in the forecasting of inflation 3.6 Perform the responsibilities of the Senior Analyst in his/her absence 3.7 Undertake research projects and papers on monetary policy or on other economic issues. 3.8 Have strong communication skills in collecting information, interpreting data, and presenting of results 3.9 Able to work independently and as part of a team

<b>HOW TO APPLY</b>
<p>To apply for the position, please submit the following:</p> <ul style="list-style-type: none"> <li>(1) An introductory cover letter</li> <li>(2) A completed Recruitment Application Form (available on CBSI website and at the CBSI Head Office at Mud Alley Avenue)</li> <li>(3) A current Resume or Curriculum Vitae</li> <li>(4) Two Reference Letters</li> <li>(5) Certificated copies of academic qualifications and transcripts.</li> </ul>
<p>All applications are to be addressed to:</p> <p style="text-align: center;"> <b>The Secretary</b>  <b>Central Bank of Solomon Islands</b>  <b>P O Box 634</b>  <b>Honiara, Solomon Islands</b> </p>
<p>Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively, applications can be submitted by email to: <a href="mailto:apeter@cbsi.com.sb">apeter@cbsi.com.sb</a> copied to <a href="mailto:jaiapu@cbsi.com.sb">jaiapu@cbsi.com.sb</a></p>
<p><b>CLOSING DATE FOR ALL APPLICATIONS - 31<sup>st</sup> January 2020</b></p>
<p>For further enquiries, please visit the CBSI website at <a href="http://www.cbsi.com.sb/">http://www.cbsi.com.sb/</a> or email <a href="mailto:info@cbsi.com.sb">info@cbsi.com.sb</a> for information pertaining to the position or call in at the CBSI Head Office at Mud Alley Avenue. For more enquiries please call the Human Resource Office on telephone 21791, Ext. 1413 or 1410 or email <a href="mailto:apeter@cbsi.com.sb">apeter@cbsi.com.sb</a> or <a href="mailto:jaiapu@cbsi.com.sb">jaiapu@cbsi.com.sb</a></p>

