



CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION SPECIFICATION

POSITION TITLE:	Research Analyst – Research Unit
VACANCY REF NO.:	02/2020
DEPARTMENT:	Economics Research and Statistics Department
WORK UNIT:	Research Unit
REPORTS TO:	Senior Analyst – Research Unit
RESPONSIBLE FOR:	
GRADE:	3.2
BASE SALARY RANGE:	\$106,594.94 - \$122,815.91
ESSENTIAL QUALIFICATION:	Tertiary qualification in Economics, Research, Statistics or any of the STEM disciplines.
HIGHLY DESIRABLE:	Excellent mathematics skills. Those with a Science (physics), Technology, Engineering and Mathematics (STEM) degree are encouraged to apply. <i>Successful STEM applicants may be eligible (and must be willing) to pursue post-graduate studies in Econometrics, after requisite periods of work experience.</i>
ESSENTIAL EXPERIENCE:	Minimum of 1-2 years of experience in conducting research and data analysis
ESSENTIAL PERSONAL ATTRIBUTES:	Ability to handle sensitive and confidential information
ESSENTIAL TECHNICAL COMPETENCIES	<ul style="list-style-type: none"> Exceptional strong analytical skills in research and written economic reports with a high degree of accuracy Strong written and verbal communication skills Ability to develop research methodologies and techniques Ability to use Microsoft Word, Excel and other Statistical Software skills such as STATA, Eviews and other analytical software. Ability to conduct economic research for the bank’s purpose
ESSENTIAL BAHAVIOURAL COMPETENCIES	<ul style="list-style-type: none"> Ability to work collaboratively with colleagues to achieve the department and Bank’s goals.

JOB DESCRIPTION

JOB SCOPE AND PURPOSE	<ul style="list-style-type: none"> Undertake research projects related to Monetary Policy, Financial Stability and general economic issues under consideration
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KEY RESULT AREAS	<p>3.1 Assist the Senior Analyst to perform the functions of the Research Unit.</p> <p>3.2 Knowledge of research principles, practices, and methodologies.</p> <p>3.3 Possess excellent research and analytical skills with an ability to translate data into well-written reports.</p> <p>3.4 Have strong communication skills in collecting information, interpreting data, and presenting of results.</p> <p>3.5 Assist in research trainings and seminars to appropriate standards</p> <p>3.6 Complete at least 1 working paper a year, with other papers being developed as work in progress.</p> <p>3.7 High proficiency in statistical and computer programming packages such as Eviews, STATA along with excel, word and power point</p> <p>3.8 Perform the responsibilities of the Senior Analyst in his/her absence</p> <p>3.9 Able to work independently and as part of a team</p>
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HOW TO APPLY

To apply for the position, please submit the following:

- (1) An introductory cover letter
- (2) A completed Recruitment Application Form (available on CBSI website and at the CBSI Head Office at Mud Alley Avenue)
- (3) A current Resume or Curriculum Vitae
- (4) Two Reference Letters
- (5) Certificated copies of academic qualifications and transcripts.

All applications are to be addressed to:

The Chief Manager Human Resources and Corporate Services
Central Bank of Solomon Islands
P O Box 634
Honiara, Solomon Islands

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively, applications can be submitted by email to: apeter@cbsi.com.sb copied to jaiapu@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS - 31st January 2020

For further enquiries, please visit the CBSI website at <http://www.cbsi.com.sb/> or email info@cbsi.com.sb for information pertaining to the position or call in at the CBSI Head Office at Mud Alley Avenue. For more enquiries please call the Human Resource Office on telephone 21791, Ext. 1413 or 1410 or email apeter@cbsi.com.sb or jaiapu@cbsi.com.sb