



CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION TITLE:	Senior Analyst Payment Systems Operations and Support - Automated Transfer System/Central Securities Depository (ATS/CSD).
REFERENCE NO.:	4/2023
DEPARTMENT:	National Payment Systems Department
WORK UNIT:	
REPORTS TO:	Manager, National Payment Systems Department
LEVEL:	17
BASE SALARY RANGE:	SBD\$130,518.50- \$153,217.37
ESSENTIAL QUALIFICATION:	<ul style="list-style-type: none">• A degree in business administration, finance, banking, accounts or any other related area.
ESSENTIAL EXPERIENCE:	<ul style="list-style-type: none">• Minimum of 3 years of banking experience especially in payments, exchanges and settlements, securities, nostro reconciliations etc.
ESSENTIAL PERSONAL ATTRIBUTES:	<ul style="list-style-type: none">• Must be Punctual/good time keeper both for work and meetings.• Trustworthy and honest.• Works well in a team.• Prioritizes own work and delivers work on time.• Can work under pressure.• Accurate with attention to detail.
ESSENTIAL TECHNICAL COMPETENCIES	<ul style="list-style-type: none">• Good report writing skills.• Payment instruments and infrastructure – understanding of SWIFT is beneficial• Settlement infrastructure• Risk management and prevention• Computer and IT literacy• Analysis and problem solving• Project management
JOB DESCRIPTION	
JOB SCOPE AND PURPOSE	The officer will be responsible for operating all infrastructures owned and/or operated by CBSI, including the RTGS, the CSD and all interface applications within CBSI and between CBSI and the ATS participants.

MAIN RESPONSIBILITIES

- To ensure ATS-CSD participants comply to rules and regulations for ATS-CSD operation and participation.
- To ensure adherence to procedures relating to the provision of intraday liquidity, handling of priority or emergency situations and managing business continuity, and their testing.
- To establish and maintain close working relationships with internal and external contacts including World Bank Group Payments System Development Group, International Financial Corporation and Montran Corporation.
- To ensure that the National Payment System strategy is harmonious with advancements in modern technology and matches market demand for a safe, reliable and secure payments infrastructure.
- To deliver quality customer service to Participants and the general public.

HOW TO APPLY

To apply for the position, you will need to submit the following:

- (1) An introductory cover letter.
- (2) A completed CBSI Recruitment Application Form (available on CBSI website or contact apeter@cbsi.com.sb to obtain a copy
- (3) A current Resume or Curriculum Vitae.
- (4) Two Reference Letters, one of whom must be a former/current employer and/or your lecturer.
- (5) Certified copies of academic qualifications and transcripts.

Incomplete Applications will **not be** considered.

All applications are to be addressed to:
The Secretary
Central Bank of Solomon Islands
P O Box 634
Honiara
Solomon Islands

Attention: Vacancy No. 3/2023

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively applications can be submitted by email to: apeter@cbsi.com.sb copied to recruitment@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS – 20 March 2023 at 4:30pm.

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

For further enquiries, please visit the CBSI website at <http://www.cbsi.com.sb> or contact the Human Resource Office on telephone 21791 ext.1412 or email: apeter@cbsi.com.sb copy: jaiapu@cbsi.com.sb