



CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION TITLE:	Information Security Analyst
REFERENCE NO.:	3/2026
DEPARTMENT:	Information and Communication Technology Department
UNIT:	
REPORTS TO:	Senior Information Security Officer
LEVEL:	15/16
BASE SALARY RANGE:	\$SBD\$124,874. 30 - \$146,591.57
ESSENTIAL QUALIFICATION:	<ul style="list-style-type: none">• A degree in Computer Science, Cybersecurity, Information Security, or a related field or certification in Cyber/Information Security.
ESSENTIAL EXPERIENCE:	<ul style="list-style-type: none">• 5 years experiences in information security role or related roles.• Experience with security monitoring tools, SIEM solution and vulnerability management tool such as Tenable and• Experience in incident detection and response, risk management and threat analysis.
ESSENTIAL PERSONAL/BEHAVIOURAL ATTRIBUTES:	<ul style="list-style-type: none">• Honesty and with Integrity.• Possess excellent communication skills at all levels internally and externally, quickly alerting management and employees when networking or security concerns need to be informed.• Analytical Thinking and Problem Solving• Proactive team player• Prioritizes own work and can delivers work on time and can work under pressure.
ESSENTIAL TECHNICAL COMPETENCIES	<ul style="list-style-type: none">• In-depth knowledge of Cyber Security and Information Security.• In depth knowledge of Microsoft Windows Server and operating system.• Good understanding of Cloud technology and mobile technology.• Exposure to advanced ITIL process• Broad understanding and knowledge of international Standards like NIST framework, ISO, CIS and cyber security recognized standards.

JOB DESCRIPTION

JOB SCOPE AND PURPOSE

To protect CBSI's computer systems and networks by implementing security measures to prevent cyber-attacks, breaches, and other security threats. Monitor systems for vulnerabilities, conduct security assessments, risk assessment and ensure compliance with security policies and regulations.

MAIN RESPONSIBILITIES

- Perform in-depth analysis of potential threats and vulnerabilities from multiple sources including SIEM, Vulnerability Management, Firewall, etc.
- Collection, analysis, and dissemination of information regarding threats to the Bank information assets both critical and non-critical.
- Identification of security controls, assessing their effectiveness, risk exposures, and developing remediation plans.
- Collaborate with other business functions to implement cyber and IT security measures and control.
- Keeps track of Cyber threats and updates other team members accordingly.
- Evaluate system security configurations and perform testing where necessary to harden and secure systems. Manage system changes and assess the security impact of those changes.
- Evaluate application configurations and advise on security Issues.
- Participates in investigations that require electronic information.
- Develop and implement Data Loss protection procedures and practices.
- Conducts security and risk assessments of change requests and advises the IT team.
- Carries out continual assessments of infrastructure and data - identifying potential vulnerabilities and proposing solutions.
- Evaluate the effectiveness of existing security measures.
- Monitors compliance with Information Security or Cybersecurity policies.
- Delivers regular training programs for employees on Cyber Risk and Cyber Security.

- Monitors infrastructure, applications, and operating systems to ensure up-to-date versions and patches are tested and implemented.
- Implements the recommendations from independent assessments and audits.
- Produces regular reports and analytics on internal and external cyber/ information security threats to the Bank.
- Provides occasional out-of-hours support.
- Provide reporting to Senior Information Security Officer on major activities undertaken each week.
- Perform any other tasks as when required.

HOW TO APPLY

To apply for the position, you will need to submit the following:

- (1) An introductory cover letter;
- (2) A completed CBSI Recruitment Application Form (available on CBSI website or contact apeter@cbsi.com.sb to obtain a copy;
- (3) A current Resume or Curriculum Vitae;
- (4) Two Reference Letters, one of whom must be a former/current employer and/or your lecturer;
- (5) Certified copies of academic qualifications and transcripts.

Incomplete Applications will **not be** considered.

All applications are to be addressed to:
 The Secretary
 Central Bank of Solomon Islands
 P O Box 634
 Honiara
 Solomon Islands

Attention: Vacancy No. 3/2026

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively applications can be submitted by email to: apeter@cbsi.com.sb copied to recruitment@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS – 8th April 2026 at 4:30pm.

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

For further enquiries, please visit the CBSI website at <http://www.cbsi.com.sb> or contact the Human Resource Office on telephone 21791 ext.1412 or email: apeter@cbsi.com.sb copy: jaiapu@cbsi.com.sb